JOB/ROLE DESCRIPTION: TEAM MANAGER

Role

To manage a team(s) within the Club at training camps and (primarily) competitions

Skills

- Well organised and efficient
- Sound knowledge of the club
- Confident and effective communicator
- Understanding and impartial

Main Duties

- Select a team in consultation with the appropriate club personnel
- Advise the team of gala/event arrangements
- Ensure that arrangements are made for the transport of teams to galas
- Ensure that the team is taken to the appropriate venue
- Ensure that athletes report in good time for each event
- Ensure that all appropriate athletes are registered to swim in the appropriate competition/event
- Ensure that team behaviour is controlled
- Promote team spirit
- Follow and promote the ASA Child Protection policy

Commitment

Ongoing weekly responsibility as well as club events

Current Post Holder

Currently vacant as at 16.01.2012 but role performed by Tina Dawe for now.